



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, OCTOBER 11, 2011

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, October 11, 2011, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Vice-Chairperson Charbonneau.

2. Roll Call

Vice-Chairperson Charbonneau noted that Trustee O'Leary asked to be excused from the Committee of the Whole Meeting.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary			✓
Dino Sicoli	✓		
Student Trustees			
Ryan Creelman	✓		
Patrick Morris	✓		

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; Administrator of School Effectiveness; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

An amendment was proposed to reverse Items C1 and C2 of the public agenda.

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the amendment to reverse the order of Items C1 and C2.

CARRIED

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of October 11, 2011, as amended to reverse the order of Items C1 and C2.

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Committee of the Whole Meeting of September 13, 2011

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of September 13, 2011, as presented.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. International Student Exchange 2011-2012

Mark Lefebvre, Superintendent of Education, introduced Jayne Evans, FSL/ESL/Arts Consultant, who presented the report on the International Student Exchange 2011-2012. Mrs. Evans welcomed this year's International Exchange Students from France and Switzerland, as well as their Niagara Catholic hosts. The Exchange Students are attending Monsignor Clancy Catholic Elementary School, Denis Morris Catholic High School, Holy Cross Catholic Secondary School, Lakeshore Catholic High School, St. Francis Catholic Secondary School and Saint Paul Catholic High School.

Chairperson Burtnik, Vice-Chairperson Charbonneau and Director of Education Crocco presented the host and exchange students with Niagara Catholic District School Board pins.

2. Policy Committee

2.1 Unapproved Minutes Policy Committee Meeting – September 27, 2011

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of September 27, 2011, as presented.

CARRIED

2.2 Niagara Catholic Parent Involvement Committee Policy (800.7)

Board Chairperson Burtnik, representing Policy Committee Chairperson Nieuwesteeg, presented the Niagara Catholic Parent Involvement Committee Policy (800.7), and informed Trustees that it is being recommended that the Policy be referred back to the Policy Committee for further clarification around the election process and membership. It was also stated that there is a possibility that the amended Policy may bypass the Committee of the Whole and be presented directly to the Board Meeting in November.

Moved by Trustee Burtnik

THAT the Committee of the Whole recommend that the Niagara Catholic Parent Involvement Committee Policy (800.7), be referred back to the Policy Committee for further clarification around the election process and membership.

CARRIED

2.3 Policy Schedule – September 27, 2011

Director Crocco presented the Policy Schedule. It was suggested that the wording of the Policy Schedule be amended to indicate that presentations to Committee of the Whole and Board are projected timelines.

2.4 Policy Update

Director Crocco presented the Policy Update.

3. The New Grade 8 Retreat Experience – The Journey

Superintendent Lefebvre welcomed Terri Pauco, Religious Education and Family Life Consultant, who presented the report on The New Grade 8 Retreat Experience – The Journey.

Trustees were informed that commencing on October 17, 2011, Niagara Catholic's Grade 8 students and their classroom teacher will now participate in a two day, one overnight retreat at the Board's Retreat Site. The Journey Retreat Team will provide a variety of active and experiential opportunities that will both empower and challenge Niagara Catholic's Grade 8 students to discover their own spirituality and personal witness to God revealed in creation, in others, but most importantly, in themselves.

It was stated that in developing a revised retreat program, there was sensitivity given to the ecumenical dimension of each session so that all participants will feel welcomed and included.

Trustees expressed their pleasure in the redesign of the Program, and asked that they be supplied with a schedule so that they can attend parts of the Program throughout the year in order to witness the significance of the Program and the impact it has on the students.

4. Catholic School Council Annual Report 2010-2011

Superintendent Forsyth-Sells presented the Catholic School Council Annual Report 2010-2011, which is in compliance with School Councils' legislation, that states every School Council shall annually submit a written report on its activities to the Principal of the school and to the Board that established the Council (O. Reg. 612/00, s. 24 (1)).

5. Technology Blueprint Implementation Update

Mario Ciccarelli, Superintendent of Education, presented the Technology Blueprint Implementation Update which outlined Niagara Catholic's multi-year strategic Technology Blueprint that addresses both academic and corporate needs for teaching, learning and improved efficiencies. The Blueprint provides direction, strategies and proposed capital investments to ensure that appropriate technology resources and services are deployed in support of student success and business continuity.

Superintendent Ciccarelli informed Trustees that the Niagara Catholic Technology Blueprint will be regularly reviewed to ensure it remains both valid and progressive over the next four years. Modifications, as required, will be made as needed to reflect changes in our teaching, learning and corporate environment.

Trustees asked questions and discussed their satisfaction with the Technology Blueprint Implementation.

6. Staff Development Department Professional Development Opportunities

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

Mr. Syne highlighted the System Wide Professional Development Day held on Friday, October 7, 2011.

7. Monthly Updates

7.1 Capital Projects Progress Report

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

7.2 Student Trustees' Update

Ryan Creelman and Patrick Morris, Student Trustees, gave a brief verbal update on the activities of the Student Senate.

7.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Lefebvre

- St. Mary Catholic Elementary School in Niagara Falls contributed over \$700.00 to the Kids Helping Kids Fundraiser, which marked them as the highest contributor per student.
- Niagara Catholic's Specialist High Skills Major Culinary Program students and staff participated in the Niagara Food Festival last week.

Superintendent Forsyth-Sells

- Mike Hominuck, Teacher at St. Augustine Catholic Elementary School, recently participated in the Mann Cup final for Lacrosse in which his team was awarded the Mann Cup.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – September 27, 2011

Director Crocco presented the Spotlight on Niagara Catholic – September 27, 2011 issue for Trustees' information.

1.2 Calendar of Events – October 2011

Director Crocco presented information on the Calendar of Events – October 2011.

1.3 Priorities 2010-2011 Achievement Report

Trustees were presented with a copy of Niagara Catholic's Priorities 2010-2011 Achievement Report, which were presented at the September Board Meeting, which is in the process of being distributed to all Administrators, Bishop Bergie, SEAC, CSC, NCPIC, Parish Priests, local Mayors, MP's, MPP's and Regional Niagara.

1.4 Niagara Catholic Parent Involvement Committee Annual Chair and Catholic School Council Meeting – October 20, 2011 – Monsignor Clancy Catholic Elementary School

Director Crocco invited Trustees to attend the Niagara Catholic Parent Involvement Committee Annual Chair and Catholic School Council Meeting being held on October 20, 2011 at Monsignor Clancy Catholic Elementary School.

1.5 Pilgrimage Sunday – October 23, 2011

Director Crocco presented information on the Pilgrimage Sunday taking place on Sunday, October 23, 2011, stating that is a week early than usual in order to link with Mission Sunday. Members of Senior Staff will once again be walking with schools.

1.6 St. Andrew Catholic Elementary School Blessing - November 1, 2011 – 7:00 p.m.

Director Crocco informed Trustees of the St. Andrew Catholic Elementary School Blessing being celebrated on November 1, 2011 at 7:00 p.m.

Trustees were asked to inform Sherry Morena - Administrative Assistance, Corporate Services & Communications, if they will be in attendance at the Blessing.

1.7 Random Act of Kindness Day - November 4, 2011

Director Crocco presented information on the Random Act of Kindness Day - November 4, 2011.

1.8 Partnership Agreements – October Board Meeting

Director Crocco informed Trustees that Partnership Agreements between the Niagara Catholic District School Board and Kings University College and Canada Blood Services will be presented at the October Board Meeting.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

Director Crocco presented information on the Pupil Accommodation and Attendance Area Ad Hoc Committees stating that due to its complex options and impact across the system, Senior Staff continues its detailed review of the Niagara Falls and St. Catharines Ad Hoc Committees; a recommendation for the consideration of the Committees and the Board will potentially be presented at the October Board Meeting.

The Notre Dame Family of Schools/Port Robinson Ad Hoc Committee will be commencing its Public Meeting Process shortly with a report projected to be made to the January Committee of the Whole Meeting.

2. OCSTA Regional Meetings

Chairperson Burtnik, Trustee Burkholder and Trustee MacNeil will be attending the OCSTA Regional Meeting October 12 in Toronto, with Director Crocco, Chairperson Burtnik and Trustee Sicoli attending the session in Waterloo on October 18, 2011.

Trustees interested in attending with session were asked to inform Sherry Morena.

F. BUSINESS IN CAMERA

Moved by Trustee

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 9:10 p.m. and reconvened at 9:25 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Burtnik

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of October 11, 2011.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Fera

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on September 13, 2011, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Nieuwesteeg

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on September 13, 2011, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee MacNeil

THAT the October 11, 2011 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:25 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **October 11, 2011.**

Approved on the **8th** day of **November 2011.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer